

LLA Legislative Day
April 21, 2010
10:00 a.m. through 5:00 p.m.
State Capitol

Tentative Agenda

10:00 a.m. to 11:00 a.m.

Morning volunteers gather in the rotunda and assist with setting up the table and displays and receive instructions and general information

11:00 a.m. to 2:00 pm

(1) Shift 1 volunteers assist at the table in the rotunda with information and handouts

(2) Other LLA members pick up LLA button at table & visit Committee Proceedings (a list of anticipated committee meetings will be available at the LLA table)

2:00 p.m. to 5:00 p.m.

(1) Shift 2 Volunteers assist at the table in the rotunda with information and handouts

(2) Other LLA members visit the Senate and/or House Chambers to view sessions

Pointers

- Parking is available in the Louisiana Welcome Center parking garage, about 2 blocks from the Capitol. The Bienville Parking Garage on the southwest corner of North & 3rd streets may have some free spaces. The Main St. Market parking garage is about 3-4 blocks from the Capitol. A few other surface parking lots are available along North and Main streets. Note for those familiar with the area: Parking in Spanish Town is now limited to vehicles of Spanish Town residents. **WE STRONGLY ENCOURAGE CAR POOLING!**
- For those coming in personal vehicles, there is a parking garage for the LA Welcome Center located one block away from the general meeting location.
- Rest room facilities are located in the Louisiana Welcome Center and in the Capitol.
- The Capitol can be accessed through a number of entrances. Most utilized are those on the basement (street) level. Entrance to the building can also be obtained at the top of the steps. Entrance into the Capitol from any outside location is controlled. It is very similar to entering the secure areas at an airport. Security guards are located at the basement level entrances. Each visitor is required to move through a metal detection device, and will be asked to check personal items such as keys, cell phones, purses, etc. These items will be returned after passing through the metal detector.
- Restrooms are located on the basement (street) level, through the brass doors into the elevator area. They are located on the left before reaching the bank of elevators, and across from the cafeteria. There is another set of rest rooms on the first floor. They are located on the side of the bank of elevators.

- Access to the House and Senate chambers is through the rotunda. When facing the elevators, the Senate chamber is to the left, and the House chamber is to the right. Proceedings can be observed from galleries that are located above the chambers. Getting to the galleries requires climbing a flight of stairs.

Contacting Legislators

During the session, mail can be sent to legislators at the state capitol:

U.S. Mail

Representative John Doe
State Capitol
P.O. Box 44486
Baton Rouge, LA 70804-4486

Senator Jane Doe
State Capitol
P.O. Box 94183
Baton Rouge, LA 70804-4183

To talk directly to a Representative or Senator, contact the House switchboard (225-342-6945) or the Senate switchboard (225-342-2040).

During legislative sessions, written notes and other materials intended for distribution to the membership may be received on the House or Senate floor, provided the recipient's name and the sender's name or organization is clearly noted on the document itself. Notes to individual members can be presented to the sergeant-at-arms stationed in or near the chambers.

Helpful Links

- Don't know who your representative or senator is? To find a link to that and more information about the legislature, visit the legislative How Do I? page for answers:

<http://www.legis.louisiana.gov/howdoi2.htm#10>

- How can you find out what committees are in session and the bills under consideration on any given day? That's easy! Go to the legislature's home page and find the list of committees under Today's Meetings. Click on each committee to see what bills are on the agenda.

<http://www.legis.louisiana.gov/main.asp>

- Want to see a map of downtown Baton Rouge and directions to the Capitol? Click on the link below.

http://house.louisiana.gov/H_Citizens/H_Citizens_CapitolDir.htm

We look forward to having you participate in the LLA Legislative Day at the Capitol.